Early Return to Work Flowchart

Upon injury, employee notifies supervisor, completes DWC-1 form for employer to submit to Bragg. Employee calls 800 First Report Service.

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PDI Nurse provides triage - early intervention

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Medical Care?

- **Yes** → Refers employee to Kaiser. Initiates First Report of Injury (5020) processing, submits report of injury to Bragg, employer & NPA
- **No** → Gives self care recommendations. Documents incident and reports it to Employer.

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Employer prints wage/salary info and forwards it to Bragg

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NPA may contact claims examiner and/or district's RTW Coordinator for doctor information.

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NPA contacts RTW Coordinator to discuss site's needs and ability to accommodate; Selects appropriate Bridge Assignment (BA)

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NPA submits Bridge Assignment to doctor for approval

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Approved?

Yes:

NPA notifies RTW Coordinator of work release and sets the RTW date

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NPA notifies the claims examiner and of release and RTW date

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RTW Coordinator notifies worker of release and RTW date

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NPA confirms employee RTW

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NPA notifies claims examiner and RTW Coordinator of the actual RTW date

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NPA will continue to monitor and submit BAs to doctor until worker returns to Usual & Customary duties or other outcome

No:

NPA notifies the RTW Coordinator, discusses needs, and chooses another BA

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NPA notifies the claims examiner and RTW Coordinator of no release and the selection of another BA

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NPA submits BA to doctor

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Approved?

- **Yes** → (returns to NPA notifies RTW Coordinator of work release and sets the RTW date)
- **No** → Notify the supervisor, claims examiner and RTW Coordinator of no release

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NPA, Claims Examiner and RTW Coordinator review case, develop plan